



Pinnacle Pointe Enrollment Information

Pinnacle Pointe is a tuition-free public charter school. Therefore, admission to Pinnacle Pointe is not limited based upon income level, athletic ability, academic ability, ethnicity, national origin, gender, disabling condition, or proficiency in the English language. In accordance with A.R.S. 15-184(A), Pinnacle Pointe admits all eligible students who submit timely, completed application (registration) when space is available in the specific program, class, grade level or building. As allowed by ARS 15-184(I), Pinnacle Pointe does not enroll students who have been expelled or are in the process of being expelled from another school.

Pinnacle Pointe provides a demanding academic program with an emphasis on the development of analytical thinking, knowledge, character, and leadership skills. When deciding whether Pinnacle Pointe is the best fit for your family, we recommend meeting with the principal and attending an orientation. Pinnacle Pointe believes that a motivated student, with parent support, will excel in an environment of high academic and behavioral standards. As a student, you don't have to possess a special talent or be the smartest person in the class to enroll at Pinnacle Pointe or be successful here. All you need is a desire to be more than you are right now.

Upon receipt of a completed registration, Pinnacle Pointe's administration will determine if space is available in the appropriate program/class/grade level and will notify the parent when the student has been accepted. Because we need a completed file to schedule classes, we encourage parents to submit all paperwork at one time. We do not use academic or disciplinary information/records to deny enrollment, except as allowed by ARS 15-184(I). However, a student will lose enrollment status if the enrollment paperwork does not match the academic records from the prior school. For example: If Pinnacle Pointe accepted the student into 4th grade based on enrollment paperwork, but the prior school did not promote the student from 3rd grade to 4th grade, the student forfeits his/her place in Pinnacle Pointe's 4th grade class and will be placed at the end of the waiting list for 3rd grade.

As allowed by ARS 15-184(I), Pinnacle Pointe honors the expulsions of other schools/districts and does not enroll students who have been expelled or are in the process of being expelled from another school. Therefore, a student's file is not complete and the student will not be scheduled for classes until Pointe has been able to review the student's complete disciplinary record. Pinnacle Pointe also honors the suspensions of other schools/districts. Students who have not been expelled and are not in the process of being expelled but are under active suspension from another school will be admitted if there is space, and required to serve out their suspension by attending Pointe's OSS Program prior to being scheduled for regular classes or participating in extracurricular and/or campus activities. Additionally, students with prior disciplinary actions may be required to participate in a Preventative Behavior Intervention Program.

A student who has received a failing grade from another school or district may be required to participate in a Preventative Academic Intervention Program. Pinnacle Pointe is not a credit recovery school and does not have a credit recovery program. Students must have credits necessary for their academic program. Therefore, a student's file is not complete and the student cannot be scheduled for classes until Pointe has been able to review the student's complete academic record.



Pinnacle Pointe Student File Checklist

For your convenience, we provide a list of the items necessary to complete the student's file.

Only the **Student Registration** (1) and **proof of residency** (2) must be submitted for the student's enrollment application to be considered complete. However, some items must be submitted before the student can attend classes and most families find it easiest to submit all documents at one time.

1. **Pinnacle Pointe Student Enrollment form.**
2. **Arizona Department of Education Arizona Residency Documentation Form* with copies of documents that satisfy the state requirements for proving Arizona residency (the Affidavit of Shared Residence is included for the convenience of those who need it to prove residency).**
3. Special Education/504 Information
4. Arizona Department of Education Home Language Survey (English or Spanish)
5. Arizona Department of Education Race/Ethnicity Form
6. Proof of immunization: we require up-to-date, complete immunization records before student can attend classes. *Homeless students must provide immunization records within 5 calendar days of enrollment.
7. Proof of age and identity*: certified copy of birth certificate, or other reliable evidence of age and identity that must be accompanied by an affidavit explaining why birth certificate is not available (this must be submitted within 30 days of enrollment or the student will be automatically withdrawn).
8. Academic Records* (if applicable - unofficial transcript, most recent report card, etc). If this is not provided before the student begins classes, the school reserves the right to change the student's classes and/or grade level when we receive records from the previous school. This may include withdrawing the student if the correct grade level is already full.
9. Disciplinary Records*
10. Free and Reduced Lunch Form
11. Withdrawal Paperwork* (from previous school)
12. Custody Paperwork (if applicable)

*Students without fixed, regular, and adequate nighttime residences have the right to immediate enrollment in the school they last attended or the local school where they are currently staying, even if they do not have all of the documents normally required at the time of enrollment without fear of being separated or treated differently due to their housing situations.



2022-2023 Student Enrollment

STUDENT INFORMATION

Last Name:		First Name:		Middle Name:	
Preferred Name:		Student Cell:			
Primary Address:		City:		State:	Zip:
Is address Temporary? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is student under 18 & living apart from parent/guardian? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are parents divorced or separated? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are there any custody issues? <input type="checkbox"/> Yes (Provide court documents to the school) <input type="checkbox"/> No			
Date of Birth:	Current Age:	Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Place of Birth:		
Language Student First Learned:		Primary Language used in Home:			
Language Most often Spoken by Student:		Preferred Language for Messages/Mailings sent Home:			
Current School:				Current Grade:	
Requested Enrollment (Start) Date at Pointe Schools:				Enrollment Grade:	
Has the student been expelled or is the student in the process of being expelled? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure					

PARENT/GUARDIAN INFORMATION

Enrolling Parent Last Name:		Enrolling Parent First Name:			
Lives With: <input type="checkbox"/> Yes <input type="checkbox"/> No	Legal Custody: <input type="checkbox"/> Yes <input type="checkbox"/> No		Gender: <input type="checkbox"/> M <input type="checkbox"/> F		
Relationship (Check one): <input type="checkbox"/> Parent <input type="checkbox"/> Stepparent <input type="checkbox"/> Grandparent <input type="checkbox"/> Foster Parent <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other:					
Primary Address:		City:		State:	Zip:
Email:			Cell:		
Employer:			Work:		
Parent Last Name:		Parent First Name:			
Lives With: <input type="checkbox"/> Yes <input type="checkbox"/> No	Legal Custody: <input type="checkbox"/> Yes <input type="checkbox"/> No		Gender: <input type="checkbox"/> M <input type="checkbox"/> F		
Relationship (Check one): <input type="checkbox"/> Parent <input type="checkbox"/> Stepparent <input type="checkbox"/> Grandparent <input type="checkbox"/> Foster Parent <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other:					
Primary Address:		City:		State:	Zip:
Email:			Cell:		
Employer:			Work:		



PARENT/GUARDIAN INFORMATION CONTINUED

Parent Last Name:		Parent First Name:			
Lives With: <input type="checkbox"/> Yes <input type="checkbox"/> No	Legal Custody: <input type="checkbox"/> Yes <input type="checkbox"/> No	Gender: <input type="checkbox"/> M <input type="checkbox"/> F			
Relationship (Check one): <input type="checkbox"/> Parent <input type="checkbox"/> Stepparent <input type="checkbox"/> Grandparent <input type="checkbox"/> Foster Parent <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other:					
Primary Address:		City:		State:	Zip:
Email:				Cell:	
Employer:				Work:	

Parent Last Name:		Parent First Name:			
Lives With: <input type="checkbox"/> Yes <input type="checkbox"/> No	Legal Custody: <input type="checkbox"/> Yes <input type="checkbox"/> No	Gender: <input type="checkbox"/> M <input type="checkbox"/> F			
Relationship (Check one): <input type="checkbox"/> Parent <input type="checkbox"/> Stepparent <input type="checkbox"/> Grandparent <input type="checkbox"/> Foster Parent <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other:					
Primary Address:		City:		State:	Zip:
Email:				Cell:	
Employer:				Work:	

POINTE SCHOOLS SIBLING INFORMATION

Siblings at a Pointe School:	<input type="checkbox"/> Yes/Current	<input type="checkbox"/> Yes/Registered	<input type="checkbox"/> Prior/Graduated	<input type="checkbox"/> No	
Name:	Grade:	School:	<input type="checkbox"/> NP	<input type="checkbox"/> CP	<input type="checkbox"/> PP
Name:	Grade:	School:	<input type="checkbox"/> NP	<input type="checkbox"/> CP	<input type="checkbox"/> PP
Name:	Grade:	School:	<input type="checkbox"/> NP	<input type="checkbox"/> CP	<input type="checkbox"/> PP
Name:	Grade:	School:	<input type="checkbox"/> NP	<input type="checkbox"/> CP	<input type="checkbox"/> PP

MILITARY CONNECTED STUDENT

- Student is a dependent of a member of the United States military service in the Active Duty Army, Navy, Air Force, Marine Corps, or Coast Guard.
- Student is a dependent of a fulltime member of the National Guard, or Reserve force of the United States military (Army, Navy, Marine Corps or Air Force).
- Student is a dependent of a member of the National Guard, or Reserve force of the United States military (Army, Navy, Marine Corps or Air Force).
- None of the above



STUDENT EDUCATIONAL INFORMATION

List previous school(s) (attach separate sheet if necessary):

School:	Telephone:	Fax:	
Address:		Dates Attended:	
City:	State:	Zip Code:	Grades Attended:
Reason Leaving:			

School:	Telephone:	Fax:	
Address:		Dates Attended:	
City:	State:	Zip Code:	Grades Attended:
Reason Leaving:			

School:	Telephone:	Fax:	
Address:		Dates Attended:	
City:	State:	Zip Code:	Grades Attended:
Reason Leaving:			

School:	Telephone:	Fax:	
Address:		Dates Attended:	
City:	State:	Zip Code:	Grades Attended:
Reason Leaving:			

School:	Telephone:	Fax:	
Address:		Dates Attended:	
City:	State:	Zip Code:	Grades Attended:
Reason Leaving:			



SUSPENSION INFORMATION

Please provide information detailing the circumstances surrounding any suspensions and expulsions. In accordance with A.R.S. 15-184(A) and (I), this information is used in conjunction with records from the previous school to determine if the student has been expelled from another educational institution or is in the process of being expelled. Students who are under active suspension from another school will be admitted if there is space and required to serve out their suspension. Suspension information may also be used to determine if the student will be scheduled in the Preventative Behavior Intervention Program.

(please check one)

- Student has never been suspended or expelled and is not pending expulsion
- Student has been suspended - in addition to detailed information for each suspension below, official documentation detailing the circumstances surrounding each suspension must be provided for each suspension in order to complete registration paperwork. Additional page(s) must be provided if the space below is insufficient for all suspensions.
- Student is currently suspended:
Suspension began ____ / ____ / ____ Suspension ends ____ / ____ / ____
- Student has been expelled or is pending expulsion - in addition to detailed information for the expulsion or pending expulsion below, official documentation detailing the circumstances surrounding the expulsion or pending expulsion must be provided in order to complete registration paperwork.

Suspension #1 - Most Recent	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

Suspension #2	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	



PINNACLE POINTE STUDENT PROFILE*

* This information is not required for enrollment or to complete a student file. It helps us understand your child and his/her interests and provides valuable information we use for programmatic decision-making.
Student's Strengths:
Student's Interests/Hobbies:
Student's Favorite Academic Subjects:
Student's Anticipated Extra-curricular Involvement:
Student's Reason for Choosing to attend Pinnacle Pointe:
Student/Parent's Introduction to Pinnacle Pointe: <input type="checkbox"/> northpointeprep.com <input type="checkbox"/> Other websites <input type="checkbox"/> Family/Friend <input type="checkbox"/> Other

PINNACLE POINTE ENROLLMENT CERTIFICATION

I certify that the information I have provided Pinnacle Pointe is true and complete and I understand that falsification of facts and/or omission of information in the Student File (including Enrollment Registration Form, proof of identity/age, proof of residency) may result in student's enrollment being delayed and/or student's removal from the school.

I also certify that I have read and agree to abide by the current Pinnacle Pointe Student Handbook and I agree to support and abide by each current Student Handbook as long as my child is enrolled at Pinnacle Pointe.

I understand it is my responsibility to notify the school in writing of any updates and/or changes.

Student Signature

_____/_____/_____
Date

Parent/Guardian Signature

_____/_____/_____
Date

Pinnacle Pointe is a non-profit, publicly funded independent public school and does not discriminate on the basis of gender, race, religion, national or ethnic origin, color, or disability.



**Arizona Department of Education
Arizona Residency Documentation Form**

Student _____ School _____

School District or Charter Holder: Pointe Educational Services dba Pointe Schools

Parent/Legal Guardian _____

As the Parent/Legal Guardian of the Student, I attest* that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- _____ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- _____ Valid Arizona Address Confidentiality Program authorization card
- _____ Real estate deed or mortgage documents
- _____ Property tax bill
- _____ Residential lease or rental agreement
- _____ Water, electric, gas, cable, or phone bill
- _____ Bank or credit card statement
- _____ W-2 wage statement
- _____ Payroll stub
- _____ Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona
- _____ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)
- _____ Temporary on-base billeting facility (for military families)

_____ I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

Signature of Parent/Legal Guardian

Date

*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary on-base billeting facility as the address for proof of residency.



State of Arizona
Affidavit of Shared Residence

Student Name: _____

Parent/Legal Guardian Name: _____

School Name: _____

School District or Charter Holder: _____

Name of Arizona Resident: _____

I, (resident name) _____ swear or affirm that I am a resident of the State of Arizona and that the person listed below resides with me at my residence, described as follows:
residence address or physical description of my property:

Person who resides with me: _____

Location of my residence: _____

I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:

- ___ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- ___ Valid Arizona Address Confidentiality Program Authorization card
- ___ Real estate deed or mortgage documents
- ___ Property tax bill
- ___ Residential lease or rental agreement
- ___ Water, electric, gas, cable, or phone bill
- ___ Bank or credit card statement
- ___ W-2 wage statement
- ___ Payroll stub
- ___ Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona.
- ___ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

Printed Name of Affiant: _____

Signature of Affiant: _____

Acknowledgement

State of Arizona
County of _____

The foregoing was acknowledged before me this _____ day of _____, 20____,
By _____.

Notary Public

My Commission Expires:



2022-2023 SPECIAL EDUCATION/504 INFORMATION

Student's Last Name: _____ First Name: _____ Middle: _____

Pointe Schools values our community's diversity and is committed to providing a safe, welcoming environment for all students. The information on this form is **not** considered in making enrollment decisions. Pointe Schools is committed to providing all eligible students with services upon enrollment and this information is requested solely for purposes of ensuring continuity of services.

Please check whichever statement is correct for your child.

- My child is currently receiving Special Education Services.

If selected, current school: _____ Current Grade: _____

We will request the IEP from your child's most recent school. To help us complete your child's file more quickly, please attach a copy of your child's most recent IEP or Evaluation if you have it.

- My child previously received Special Education Services in _____ grade but does not now.

School that provided services: _____

- My child has a 504 because of the following disability: _____.

If selected, current school: _____ Current Grade: _____

We will request the 504 from your child's most recent school. To help us complete your child's file more quickly, please attach a copy of the most recent 504 if you have it.

- My child does not receive Special Education services and does not have a 504.

My signature below indicates that I have fully and truthfully completed this form.

I also understand that Pointe Schools must have access to my child's special education records, including evaluations, Multidisciplinary Evaluation Team (MET) records, Individualized Education Plans (IEPs), and other records in order to provide my child with a Free and Appropriate Education (FAPE).

Parent/Guardian Signature

Date



Arizona Department of Education

Office of English Language Acquisition Services

Home Language Survey

The responses to this Home Language Survey (HLS) are used by the school to provide the most appropriate instructional programs and services for the student. **The answers below will determine if a student will take the Arizona English Language Learner Assessment (AZELLA).** Please respond to each of the three questions as accurately as possible. If you need to correct any of your responses, this must be done **before** the student takes the AZELLA Placement Test.

1. What language do people speak in the home *most* of the time?

2. What language does the student speak *most* of the time?

3. What language did the student first speak or understand?

Student Name _____ District Student ID _____

Date of Birth _____ SSID _____

Parent/Guardian Signature _____ Date _____

District or Charter Pointe Educational Services dba Pointe Schools

School _____

Please provide a copy of the Home Language Survey to the EL Coordinator/Main Contact on site. In AzEDS, please enter all three HLS responses.

These HLS questions are in compliance with Arizona Administrative Code (R7-2-306(B)(1),(2)(a-c). (Revised 01-2020)



Arizona Department of Education

Office of English Language Acquisition Services

Encuesta sobre el Idioma en el Hogar

La escuela utiliza las respuestas a esta Encuesta del idioma del hogar (HLS) para proporcionar los programas y servicios educativos más apropiados para el estudiante. **Las respuestas que aparezcan a continuación determinarán si un estudiante tomará la Evaluación de aprendizajes del idioma inglés de Arizona (AZELLA).** Responda a cada una de las tres preguntas con la mayor precisión posible. Si necesita corregir alguna de sus respuestas, esto debe hacerse **antes** de que el estudiante tome el Examen AZELLA.

1. **¿Qué idioma hablan las personas en el hogar la mayoría del tiempo?**

2. **¿Qué idioma habla el estudiante la mayoría del tiempo?**

3. **¿Qué idioma habló o entendió el estudiante primero?**

Nombre del estudiante _____		Distrito	
Fecha de nacimiento _____		Núm. de identificación _____	
Firma del padre o tutor _____		SSID _____	
Distrito o Charter		Fecha _____	
Escuela _____		<u>Pointe Educational Services dba Pointe Schools</u>	

Please provide a copy of the Home Language Survey to the EL Coordinator/Main Contact on site. In AzEDS, please enter all three HLS responses.

Preguntas en conformidad con (R7-2-306(B)(1),(2)(a-c) del Código Administrativo de Arizona. (Revised 01-2020)

RACE and ETHNICITY DATA COLLECTION

In accordance with federal guidance, schools are required to utilize a two-part question to collect data about race and ethnicity. Part 1 is in regards to Ethnicity and Part 2 relates to race. More than one race may now be selected on Part 2.

Date: _____ Child's Name: _____

Parent/Guardian Signature: _____

Race/Ethnicity Two-Part Question: Answer BOTH questions.

Part 1: Ethnicity

Is the student Hispanic or Latino? (Choose only one)

- No, not Hispanic or Latino
- Yes, Hispanic or Latino (A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)

Part 2: Race

What is the student's race? (Regardless of how respondent answered the first question, choose one or more)

- American Indian or Alaska Native (A person having origins in any of the original tribal peoples of North and South America, including Central America, and who maintains affiliation or community attachment.)
- Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
- Black or African American (A person having origins in any of the black racial groups of Africa.)
- Native Hawaiian or Other Pacific islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
- White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)