



## **Canyon Pointe Enrollment Information**

Canyon Pointe is a tuition-free public charter school. Therefore, admission to Canyon Pointe is not limited based upon income level, athletic ability, academic ability, ethnicity, national origin, gender, disabling condition, or proficiency in the English language. In accordance with A.R.S. 15-184(A), Canyon Pointe admits all eligible students who submit timely, completed application (registration) when space is available in the specific program, class, grade level or building. As allowed by ARS 15-184(I), Canyon Pointe does not enroll students who have been expelled or are in the process of being expelled from another school.

Canyon Pointe provides a demanding academic program with an emphasis on the development of analytical thinking, knowledge, character, and leadership skills. When deciding whether Canyon Pointe is the best fit for your family, we recommend meeting with the principal and attending an orientation. Canyon Pointe believes that a motivated student, with parent support, will excel in an environment of high academic and behavioral standards. As a student, you don't have to possess a special talent or be the smartest person in the class to enroll at Canyon Pointe or be successful here. All you need is a desire to be more than you are right now.

Upon receipt of a completed registration, Canyon Pointe's administration will determine if space is available in the appropriate program/class/grade level and will notify the parent when the student has been accepted. Because we need a completed file to schedule classes, we encourage parents to submit all paperwork at one time. We do not use academic or disciplinary information/records to deny enrollment, except as allowed by ARS 15-184(I). However, a student will lose enrollment status if the enrollment paperwork does not match the academic records from the prior school. For example: If Canyon Pointe accepted the student into 4<sup>th</sup> grade based on enrollment paperwork, but the prior school did not promote the student from 3<sup>rd</sup> grade to 4<sup>th</sup> grade, the student forfeits his/her place in Canyon Pointe's 4<sup>th</sup> grade class and will be placed at the end of the waiting list for 3<sup>rd</sup> grade.

As allowed by ARS 15-184(I), Canyon Pointe honors the expulsions of other schools/districts and does not enroll students who have been expelled or are in the process of being expelled from another school. Therefore, a student's file is not complete and the student will not be scheduled for classes until Pointe has been able to review the student's complete disciplinary record. Canyon Pointe also honors the suspensions of other schools/districts. Students who have not been expelled and are not in the process of being expelled but are under active suspension from another school will be admitted if there is space, and required to serve out their suspension by attending Pointe's OSS Program prior to being scheduled for regular classes or participating in extracurricular and/or campus activities. Additionally, students with prior disciplinary actions may be required to participate in a Preventative Behavior Intervention Program.

A student who has received a failing grade from another school or district may be required to participate in a Preventative Academic Intervention Program. Canyon Pointe is not a credit recovery school and does not have a credit recovery program. Students must have credits necessary for their academic program. Therefore, a student's file is not complete and the student cannot be scheduled for classes until Pointe has been able to review the student's complete academic record.



## Canyon Pointe Enrollment Checklist

For your convenience, we provide a list of the items necessary to complete the student's file and that we need before the student is scheduled for classes. Only the Student Registration (1), proof of age and identity (8), and proof of residency (9) must be submitted for the student's enrollment application to be considered complete. Most families find it easiest to submit all the documents at one time.

1. Canyon Pointe Student Registration
2. Educational Information
3. Suspension Information
4. Student Profile
5. Arizona Department Education Child Find Form
6. Arizona Department of Education Home Language Survey (English or Spanish)
7. Arizona Department of Education Race/Ethnicity Form
8. Proof of age and identity: certified copy of birth certificate, or other reliable evidence of age and identity and affidavit explaining why birth certificate is not available.
9. Arizona Department of Education Arizona Residency Documentation Form with copies of documents that satisfy the state requirements for proving Arizona residency. Affidavit of Shared Residence is included in case it is needed.
10. Proof of immunization: up to date and complete immunization records. Homeless students must provide immunization records within 5 calendar days of enrollment.
11. Academic Records (if applicable - unofficial transcript, most recent report card, etc)
12. Disciplinary Records
13. Free and Reduced Lunch Form
14. Custody Paper (if applicable)
15. Withdrawal Paperwork (from previous school)



## 2019-2020 Student Enrollment

### STUDENT INFORMATION

Last Name:		First Name:		Middle Name:	
Preferred Name:			Student Cell:		
Primary Address:			City:	State:	Zip:
Date of Birth:	Current Age:	Gender: M F		Ethnicity:	
Place of Birth:			Language Student First Learned:		
Primary Language used in Home:			Language Most often Spoken by Student:		
Current School:				Current Grade:	
Requested Enrollment (Start) Date at Pointe School:				Enrollment Grade:	
Has the student been expelled or is the student in the process of being expelled (circle)*?    Yes    No    Unsure					

### PARENT/GUARDIAN INFORMATION

Father's Name: _____		Mother's Name: _____	
<input type="checkbox"/> Lives With	<input type="checkbox"/> Legal Custody	<input type="checkbox"/> Lives With	<input type="checkbox"/> Legal Custody
Street Address: _____		Street Address: _____	
City: _____	State: _____	Zip: _____	City: _____
Home: _____	Cell: _____	Home: _____	Cell: _____
E-Mail: _____		E-Mail: _____	
Employer: _____		Employer: _____	
Telephone: _____	Fax: _____	Telephone: _____	Fax: _____

Are parents divorced or separated?		Yes	No		
Name of Stepmother:			Name of Stepfather:		
Cell:	Work:	Cell:	Work:		
E-Mail:			E-Mail:		
Siblings at a <b>Pointe School</b> ?	Yes/Current	Yes/Registered	Prior/Graduated	No	
Name:	Grade:	School:	<b>NPP</b>	<b>CPA</b>	<b>PPA</b>
Name:	Grade:	School:	<b>NPP</b>	<b>CPA</b>	<b>PPA</b>
Name:	Grade:	School:	<b>NPP</b>	<b>CPA</b>	<b>PPA</b>
Name:	Grade:	School:	<b>NPP</b>	<b>CPA</b>	<b>PPA</b>



## EDUCATIONAL INFORMATION

List previous school(s) (attach separate sheet if necessary):

<b>School:</b>	Telephone:	Fax:
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Address:	Dates Attended:
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City:	State:	Zip Code:	Grades Attended:
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Reason Leaving:

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<b>School:</b>	Telephone:	Fax:
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Address:	Dates Attended:
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City:	State:	Zip Code:	Grades Attended:
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Reason Left:

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<b>School:</b>	Telephone:	Fax:
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Address:	Dates Attended:
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City:	State:	Zip Code:	Grades Attended:
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Reason Left:

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<b>School:</b>	Telephone:	Fax:
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Address:	Dates Attended:
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City:	State:	Zip Code:	Grades Attended:
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Reason Left:

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<b>School:</b>	Telephone:	Fax:
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Address:	Dates Attended:
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City:	State:	Zip Code:	Grades Attended:
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Reason Left:

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## Suspension Information

Please provide information detailing the circumstances surrounding any suspensions and expulsions. In accordance with A.R.S. 15-184(A) and (I), this information is used in conjunction with records from the previous school to determine if the student has been expelled from another educational institution or is in the process of being expelled. Students who are under active suspension from another school will be admitted if there is space and required to serve out their suspension by attending Pointe's OSS Program. Suspension information may also be used to determine if the student will be scheduled in the Preventative Behavior Intervention Program.

(please check one)

- Student has never been suspended or expelled and is not pending expulsion
- Student has been suspended - in addition to detailed information for each suspension below, official documentation detailing the circumstances surrounding each suspension must be provided for each suspension in order to complete registration paperwork. Additional page(s) must be provided if the space below is insufficient for all suspensions.

- Student is currently suspended:

Suspension began \_\_\_\_/\_\_\_\_/\_\_\_\_ Suspension ends \_\_\_\_/\_\_\_\_/\_\_\_\_

- Student has been expelled or is pending expulsion - in addition to detailed information for the expulsion or pending expulsion below, official documentation detailing the circumstances surrounding the expulsion or pending expulsion must be provided in order to complete registration paperwork.

Suspension #1 - most recent	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

Suspension #2	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	



<b>Suspension #3</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

<b>Suspension #4</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

<b>Suspension #5</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

<b>Suspension #6</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	



## Canyon Pointe Enrollment Profile\*

Student's strengths:

Student's interests/hobbies:

Student's challenges:

Student's favorite academic subjects:

Student's anticipated extra-curricular involvement:

Student's reason for choosing to attend Canyon Pointe:

Student's family/friends who attend a Pointe Schools (list name of student and school):

Student/Parent's introduction to Canyon Pointe:

mycanyon.org    other websites    family/friend    other: \_\_\_\_\_

\* This information is not required for enrollment. It helps us understand your child and his/her interests and provides valuable information we use for programmatic decision-making.

I certify that the information I have provided Canyon Pointe is true and complete and I understand that falsification of facts and/or omission of information in the Student File (Enrollment Registration Form, proof of identity/age, proof of residency, Educational Information, Suspension Information, Student Profile, and the state and federal forms) may result in student's enrollment being delayed and/or student's removal from the school. I also certify that I have read and agree to abide by the current Canyon Pointe Student Handbook and I agree to support and abide by each current Student Handbook as long as my child is enrolled at Pointe Schools.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

Canyon Pointe is a non-profit, publicly funded independent public school and does not discriminate on the basis of gender, race, religion, national or ethnic origin, color or disability.



**2019-2020 SPECIAL EDUCATION INFORMATION FORM**

Student’s Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Is your child currently receiving Special Education Services? Yes \_\_\_\_\_ No \_\_\_\_\_

Has your child ever received Special Education Services? Yes \_\_\_\_\_ No \_\_\_\_\_

Has your child ever been evaluated for Special Education Services? Yes \_\_\_\_\_ No \_\_\_\_\_

If you checked “NO” to all questions above, please skip the next section and sign the form at the bottom.

If you checked “YES” to any of the question above, please complete the form below.

This information is **not** considered in making enrollment decisions. Pointe Schools is committed to providing all eligible students with services upon enrollment and this information is requested solely for purposes of ensuring continuity of services upon enrollment. *Therefore, in order for your child’s file to be complete, you must attach a current copy of your child’s 504 plan or IEP and Psychological records (or the official determination that your child no longer qualifies for services).* Once the Special Education Director has reviewed the paperwork, he/she will call you to set up a meeting.

Age: \_\_\_\_\_ Grade in School: \_\_\_\_\_ Date/Grade of IEP (if possible): \_\_\_\_\_

Please read the categories below and check all that apply to your child:

\_\_\_ Hearing Impaired (HI)                      \_\_\_ Current Behavior Plan                      \_\_\_ Visual Impairment

\_\_\_ Emotional Disability (ED)                      \_\_\_ Speech/Language Impairment                      \_\_\_ MIMR

\_\_\_ Orthopedic Impairment                      \_\_\_ 504 Plan                      \_\_\_ ELL

\_\_\_ Attention Deficit Disorder                      \_\_\_ Occupational Therapy                      \_\_\_ Autism (A)

\_\_\_ Specific Learning Disability (SLD)                      Other (Specify) \_\_\_\_\_

    \_\_\_ Math \_\_\_ Language \_\_\_ Reading

I understand that Pointe Schools must have access to my child’s special education records, including evaluations, Multidisciplinary Evaluation Team records, Individualized Education Plans, and other records in order to provide my child with a Free and Appropriate Education. I also understand that intentionally providing false information or failing to disclose information is a falsification of facts and may result in the school filing Due Process and/or my child being withdrawn from school.

\_\_\_\_\_ Parent/Guardian Signature

\_\_\_\_\_ Date





State of Arizona  
Department of Education  
Office of English Language Acquisition Services

**Primary Home Language Other Than English (PHLOTE)  
Home Language Survey**  
(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. **What is the primary language used in the home regardless of the language spoken by the student?** \_\_\_\_\_
2. **What is the language most often spoken by the student?** \_\_\_\_\_
3. **What is the language that the student first acquired?** \_\_\_\_\_

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Date of Birth \_\_\_\_\_ SAIS ID \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

District or Charter: Pointe Schools

School: Canyon Pointe

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Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.



Estado de Arizona  
Departamento de Educación  
Servicios de Aprendizaje del Inglés

**Idioma Principal en el Hogar excluyendo el inglés (PHLOTE)**  
**Encuesta sobre el Idioma en el Hogar**  
(Efectivo el 4 de abril de 2011)

Preguntas en conformidad con R7-2-306(B)(1), (2)(a-c) del Reglamento de la Junta Directiva.

Las respuestas que proporcione a las preguntas siguientes serán usadas para determinar si se evaluará la competencia en el idioma inglés de su hijo(a).

1. **¿Cuál idioma se habla principalmente en su hogar sin considerar el idioma que habla el estudiante?** \_\_\_\_\_
2. **¿Cuál idioma habla el estudiante con mayor frecuencia?** \_\_\_\_\_
3. **¿Cuál fue el primer idioma que aprendió el estudiante?** \_\_\_\_\_

Nombre del estudiante \_\_\_\_\_ Núm. de identificación \_\_\_\_\_

Fecha de nacimiento \_\_\_\_\_ Núm. de SAIS \_\_\_\_\_

Firma del padre o tutor \_\_\_\_\_ Fecha \_\_\_\_\_

Distrito o Charter: Pointe Schools

Escuela: Canyon Pointe

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Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.



## RACE and ETHNICITY DATA COLLECTION FORM

In accordance with new federal guidance, schools are required to utilize a two-part question to collect data about race and ethnicity. Part 1 is in regards to Ethnicity and Part 2 relates to race. More than one race may now be selected on Part 2.

Date: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

### **Race/Ethnicity Two-Part Question: Answer BOTH questions.**

#### **Part 1: Ethnicity**

**Is the student Hispanic or Latino? (Choose only one)**

- No, not Hispanic or Latino
- Yes, Hispanic or Latino (A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)

#### **Part 2: Race**

**What is the student's race? (Regardless of how respondent answered the first question, choose one or more)**

- American Indian or Alaska Native (A person having origins in any of the original tribal peoples of North and South America, including Central America, and who maintains affiliation or community attachment.)
- Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
- Black or African American (A person having origins in any of the black racial groups of Africa.)
- Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
- White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)



Student \_\_\_\_\_

School: Canyon Pointe Academy

School District or Charter Holder: Pointe Educational Services dba Pointe Schools

Parent/Legal Guardian \_\_\_\_\_

As the Parent/Legal Guardian of the Student, I attest\* that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- \_\_\_ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- \_\_\_ Valid Arizona Address Confidentiality Program Authorization card
- \_\_\_ Real estate deed or mortgage documents
- \_\_\_ Property tax bill
- \_\_\_ Residential lease or rental agreement
- \_\_\_ Water, electric, gas, cable, or phone bill
- \_\_\_ Bank or credit card statement
- \_\_\_ W-2 wage statement
- \_\_\_ Payroll stub
- \_\_\_ Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona
- \_\_\_ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)
  
- \_\_\_ I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

\*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary on base billeting as the address for proof of residence.



**State of Arizona**  
**Affidavit of Shared Residence**

Student Name: \_\_\_\_\_

Parent/Legal Guardian Name: \_\_\_\_\_

School Name: \_\_\_\_\_

School District or Charter Holder: \_\_\_\_\_

Name of Arizona Resident: \_\_\_\_\_

I, (resident name) \_\_\_\_\_ swear or affirm that I am a resident of the State of Arizona and that the person listed below resides with me at my residence, described as follows:  
residence address or physical description of my property:

Person who resides with me: \_\_\_\_\_

Location of my residence: \_\_\_\_\_

I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:

- \_\_\_ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- \_\_\_ Valid Arizona Address Confidentiality Program Authorization card
- \_\_\_ Real estate deed or mortgage documents
- \_\_\_ Property tax bill
- \_\_\_ Residential lease or rental agreement
- \_\_\_ Water, electric, gas, cable, or phone bill
- \_\_\_ Bank or credit card statement
- \_\_\_ W-2 wage statement
- \_\_\_ Payroll stub
- \_\_\_ Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona.
- \_\_\_ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

Printed Name of Affiant: \_\_\_\_\_

Signature of Affiant: \_\_\_\_\_

**Acknowledgement**

State of Arizona  
County of \_\_\_\_\_

The foregoing was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
By \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_